



JUNE 29, 2026

09:00AM - 01:00PM



THE HANGOUT CO-WORKING SPACE

Unit 2001, Tycoon Center, Pearl Drive,
Ortigas, Pasig City, Philippines

WORKFORCE PLANNING AND STAFFING STRATEGIES



Course Summary

This short course introduces HR professionals to strategic approaches in workforce planning and staffing that align human capital with organizational goals. Drawing from established frameworks such as the **Ulrich HR Model, Strategic Human Resource Planning Model, and Competency-Based Workforce Planning**, the program explores how organizations forecast workforce demand, assess talent supply, and design staffing strategies that ensure operational continuity and long-term growth. Participants will learn practical methods for conducting workforce analysis, identifying talent gaps, and building data-driven staffing plans that support organizational strategy. This course is ideal for HR professionals responsible for recruitment planning, organizational design, and talent pipeline development.

Outcome Based Objectives

By the end of the course, participants will be able to:

- Explain the role of workforce planning in strategic human resource management.
- Apply the Strategic Human Resource Planning Model to forecast workforce needs.
- Conduct basic workforce supply and demand analysis to identify staffing gaps.
- Utilize competency-based frameworks to align staffing strategies with organizational capabilities.
- Design simple staffing strategies that support business objectives and talent sustainability.

Course Outline

I. Strategic Role of Workforce Planning

Introduces workforce planning as the process of ensuring the organization has the right people, with the right skills, at the right time.

II. Workforce Demand and Supply Analysis

Explains how to forecast future workforce needs, assess current talent supply, and identify staffing gaps.

III. Talent Supply Mapping and Staffing Strategies

Covers internal hiring, external hiring, outsourcing, and contract or temporary hiring as strategies to address talent gaps.

IV. Competency-Based Workforce Planning

Focuses on identifying the capabilities employees need for future success, not just the positions that must be filled.

V. Workforce Planning for Talent Sustainability

Discusses how workforce planning supports succession planning, internal talent development, hiring quality, and long-term business strategy.

Practical Workforce Planning Toolkit

Provides participants with a **free, ready-to-use toolkit** as their **key takeaway**, including **workforce inventory, talent supply mapping, and competency matrix templates** they can apply in their own organization.



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LEARNING INVESTMENT PACKAGE

REGULAR RATE

₱3,500 per participant

EARLY BIRD RATE

₱3,400 per participant

***Available only to participants who register and complete payment on or before June 05, 2026.

Get the Group Rate + Free Slots!

₱3,299 per participant

2 + 1 Promo

Get **1 FREE** You save: ₱3,500

₱6,598

Group Rate

4 + 2 Promo

Get **2 FREE** You save: ₱7,000

₱13,196

Group Rate

***Available only to participants who register and complete payment on or before June 23, 2026.



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TRAINING INCLUSIONS

- Training Hours: 4 Hours
- Comprehensive Training Manual (print copy)
- Pre-Assessment and Post-Assessment Report to measure learning progress
- Interactive Activities and Workshops
- Practical Exercises and Application Sheets for skills practice
- Certificate of Completion
- Optional Coaching or Follow-Up Session
- One (1) Snack provided during the training session
- Free-flowing Coffee available throughout the training

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